



Position Description: Film & Multimedia Internship

Thousand Oaks, CA

We are searching for a student intern to add to our New West Symphony team to assist the development and marketing departments with new multi-media projects. This is an excellent learning opportunity for a student aspiring to work in the arts, film, production, and more.

Responsibilities

- Record footage and produce brief video clips for online distribution, concert viewing, and special events.
- Assist in the end-to-end process from storyboarding, to logistics, to shooting, to editing, and distribution of videos
- Film video and shoot photographs in field environments

Skills:

- Background in film production and editing
- Ability to take initiative and work independently and entrepreneurially with a small organization
- Strong communication skills
- Take direction and feedback well
- Strong computer skills with knowledge of film and photo editing software as well as basic MS Office programs, Google Calendar, and CRM software.

Potential projects:

- Recording footage of dancers for our Dancing with the Stars themed fundraiser (videos from last year can be viewed at [youtube.com/newwest1995](https://www.youtube.com/newwest1995))
- Crowd funding videos for platforms such as Kickstarter
- Promotional videos for our extensive education programs

Requirements:

- Experience filming and editing videos
- Access to video filming and editing technology.
- Currently enrolled in a bachelor's or master's degree program.
- This is an unpaid internship. Please consult your school policy on internship eligibility. Stipends may be available depending on experience and school policies.

About the Organization: Founded in 1995, the New West Symphony is a professional orchestra that draws its players from the rich talent pool of professional Los Angeles-area musicians. The Symphony is the resident company of the Oxnard Performing Arts Center, the Thousand Oaks Civic Arts Plaza, and Barnum Hall in Santa Monica. It also provides quality outreach and educational opportunities for the communities it serves through its annual *Symphonic Adventures* concert programs for youth, its traveling Music Van, and its new partnership with Harmony Project Ventura, a year-round music program for underserved students. New West Symphony is a non-profit organization. For more information please visit www.newwestsymphony.org.

Contact: To apply for this position, please submit your resume and film samples via email to Emma Pell at epell@newwestsymphony.org.

To learn more please visit www.newwestsymphony.org.

Facebook: www.facebook.com/NewWestSymphony

Twitter: [@NewWestSymphony](https://twitter.com/NewWestSymphony)

YouTube: www.youtube.com/newwest1995

LinkedIn: <https://www.linkedin.com/company/new-west-symphony>